



# Bryn Rovers AFC

FAW Safer Return to Training  
Protocol



# COVID-19 Risk Assessment & Guidance Template

## Risk Assessment

Advice and guidance from Government and the Football Association of Wales has required all clubs to conduct a risk assessment for COVID-19.

The risk assessment must be carried out by a competent person in order to identify the hazards and quantify the risks of these hazards exposing people to the virus.

Hazards and risks cannot be eliminated and therefore must be controlled. The control measures must be either physical or procedural and must be communicated to those who will work with, or otherwise come into contact with the hazards.

In undertaking risk assessments, the following approach should be adopted:

- Gather information and advice from the Football Association of Wales
- Gather information from Government and Public Health Wales
- Consider control measures appropriate to the current Government and Public Health advice
- Evaluate residual risk to person(s)

The risk assessments below give both primary and residual risks.

- The primary risk is the risk associated with the identified hazard assuming that the risk associated, remains completely uncontrolled.
- The residual risk is the level of the remaining risk produced when proposed control measures have been applied.

The figures given may be interpreted using the risk assessment matrix below.

All club management committees shall ensure that the risk control measures are fully implemented to achieve these levels.

The columns following the residual risk data indicate where additional controls may be required or where special attention should be given.

For the avoidance of confusion - the columns of the risk rating sections are headed Likelihood, Severity.

- L is for "likelihood" and is given in the first column.
- S is for "severity" and is indicated in the second column.
- R is for "Risk Rating" and is indicated in the third column.

## Likelihood x Severity = Risk

The control measures, indicated within the assessment, are reasonably practicable to control the risks identified based on the protocol.

The findings of the risk assessment shall be communicated to those who may be exposed, or otherwise come into contact with the hazards and risks identified.

Club Managements must ensure that the control measures are implemented and managed.

An ongoing review of the assessment will take place and amended if the guidance from the governing body or Government departments is updated and suggests that the last control measures suggested are no longer sufficient to control risks, or are inappropriate, or if additional hazards are identified. A process of continuous assessment and re-assessment will be undertaken to ensure appropriate risk controls in accordance with all Government and FAI protocols.



## Matrix

Date of Assessment:	02/11/2020	Assessed By:	Lee Morgan – Club COVID-19 Officer Dan Williams – Senior Section COVID-19 Officer
Training Venue(s):	Llandeilo Astroturf Facility	Signature:	

Likelihood					
1.	Extremely Unlikely.	2.	Possible but Unlikely.	3.	Conceivable.
4.	Probably will happen at some time.	5.	Almost certain to happen.		
Severity					
1.	No or minimum illness.	2.	Medical Treatment.	3.	Medical treatment or isolation.
4.	Critical infection or hospitalisation.	5.	Fatality.		

Score	Risk	Action
1 → 6	LOW	Action is not required to lower the risk. Time   Effort   Money is proportionate to the risk.
7 → 15	MEDIUM	Action may be required to control the risk. Immediate short-term measures may be required.
16 → 25	HIGH	Action is required urgently to control the risk. Further resources are almost inevitable.

The following is an example of A risk assessment...

Subject	Hazard	People at Risk	What Might Happen	Rating L x S = R			Control Measures & Further Precautions to Reduce Risk	New Rating L x S = R			Comments   Action
				L	S	R		L	S	R	
Implementation of COVID-19 control measures at the training venue.	Failure to share relevant information. Failure to enforce the control measures in place. Persons not familiar with protocols.	Players   Coaches.	Increased rate of potential exposure to COVID-19. Increased rate of potential spread of COVID-19	5	5	25	Clubs will review and implement the Safer Return to Training Protocols and ensure compliance.	3	5	15	COVID-19 Compliance Officer appointed.
Hand Washing   Sanitising.	No running hot water or hand soap in sanitary facilities. No hand sanitiser available.	Players   Coaches.	Increased rate of potential exposure to COVID-19. Increased rate of potential spread of COVID-19	5	5	25	Regular checks of sanitary facilities   hand sanitiser stock. Signage erected throughout the training venue.	2	5	10	COVID-19 Compliance Officer appointed. COVID-19 signage erected throughout the training venue.



Below is the Template for use | the subjects serve only as a starting point as all clubs will have risks specific to their training venue.

Subject	Hazard	People at Risk	What Might Happen	Rating L x S = R			Control Measures & Further Precautions to Reduce Risk	New Rating L x S = R			Comments   Action
Protocol Document Discussed	<p>Failure to share relevant information.</p> <p>Failure to enforce the control measures in place.</p> <p>Persons not familiar with protocols.</p>	Players/Coaches	<p>Increased rate of potential exposure to COVID-19.</p> <p>Increased rate of potential spread of COVID-19</p>	5	5	25	<p>Guidance from WG, NHS &amp; FAW shared with players, coaches and parents through social media channels</p> <p>COVID-19 Officer with assistance from team coach to deliver key messages before every training session</p>	3	5	15	Protocol document has been shared throughout club and is easily accessible from COVID19 compliance officer and members of the clubs executive committee
Compliance Officer	<p>No single point of contact for concerns from club members</p> <p>No consistency of COVID-19 messages to club members</p> <p>Failure to enforce the control measures in place.</p>	Players/Coaches	<p>Confusion within club regarding guidance</p> <p>Increased rate of potential exposure to COVID-19.</p> <p>Increased rate of potential spread of COVID-19</p>	5	5	25	COVID19 compliance officer appointed – Lee Morgan, club compliance officer, Dan Williams Senior Section compliance officer and details of this information shared with club members	2	5	10	COVID-19 compliance officer appointed
Sanitary	Club members and	Players/Coaches	Increased rate of	5	5	25	Hand gel (80%	3	2	6	Team Coaches



Cleaning Products	<p>equipment could become contaminated.</p> <p>Club would not comply with COVID-19 guidance</p> <p>No running water/hand sanitiser available</p>		<p>potential exposure to COVID-19.</p> <p>Increased rate of potential spread of COVID-19</p>				<p>alcohol content or higher) to be provided by club at designated areas with training complexes.</p> <p>Players/coaches to be advised to use products at regular intervals during the training session to prevent risk of contamination.</p>				<p>working closely with COVID-19 compliance officer to ensure this action is implemented</p>
Hand Sanitisers Signage	<p>Club members and equipment could face increased risk of contamination.</p> <p>Club would not comply with COVID-19 guidance</p>	Players/Coaches	<p>Increased rate of potential exposure to COVID-19.</p> <p>Increased rate of potential spread of COVID-19</p>	5	5	25	<p>Appropriate signage to be displayed throughout training complexes to direct club members to designated cleaning areas.</p>	3	2	6	<p>Team Coaches working closely with COVID-19 compliance officer to ensure this action is implemented</p>
Attendance Records	<p>In the event of a confirmed case, Track, Trace and Protect measures would not be able to be implemented</p> <p>Failure to protect club members following potential case of Coronavirus</p>	Players/Coaches	<p>Increased rate of potential exposure to COVID-19.</p> <p>Increased rate of potential spread of COVID-19</p>	5	5	25	<p>Coaches to obtain a list of players intending to train at least 24 hours before the session takes place to ensure that training guidelines are adhered to.</p> <p>Coaches to use this information to group players into groups of no more than 6 prior to the</p>	5	1	6	<p>Team Coaches working closely with COVID-19 compliance officer to ensure this action is implemented</p>



							<p>training for session to comply with guidance.</p> <p>Coaches to complete a register on the day of the training session to log attendees in case of any future COVID-19 cases for Trace, Track and Protect measure purposes.</p>				
Access Control	Large number of people trying to gain access/leave training complex at the same time increasing risk of infection.	Players/Coaches	<p>Increased rate of potential exposure to COVID-19.</p> <p>Increased rate of potential spread of COVID-19</p>	5	5	25	<p>Team coaches to introduce a one way system, in and out of training complex where possible with assistance from COVID-19 compliance officer</p>	5	1	6	<p>Team Coaches working closely with COVID-19 compliance officer to ensure this action is implemented</p>
Drop Off Points	Large number of people trying to gain access/leave training complex at the same time increasing risk of infection.	Players/Coaches	<p>Increased rate of potential exposure to COVID-19.</p> <p>Increased rate of potential spread of COVID-19</p>	5	5	25	<p>Clear and concise communication provided to all players, coaches and parents regarding the current guidance in place.</p> <p>Designated drop off points, with no more than one car allowed within 2 metres of the area</p>	5	1	6	<p>Team Coaches working closely with COVID-19 compliance officer to ensure this action is implemented</p>



							at any one time. Coaches and COVID-19 compliance officer to lead this by using clear signage and prior communication.				
Coronavirus	General exposure to virus	Players/Coaches	<p>Increased rate of potential exposure to COVID-19.</p> <p>Increased rate of potential spread of COVID-19</p>	5	5	25	<p>When you arrive at the training ground please:</p> <ul style="list-style-type: none"> <li>• Wash your hands or use hand sanitiser gel</li> <li>• Use hand sanitiser where soap and water are unavailable</li> <li>• If you become unwell during training;</li> <li>• If you start to feel unwell during training and have reason to believe you may have contracted Coronavirus you should immediately advise one of the coaches</li> <li>• Segregate from others and call</li> </ul>	5	1	5	



							NHS111 for advice <ul style="list-style-type: none"> <li>If they advise you to self-isolate make arrangements to go home directly and not have any further contact with others.</li> </ul>				
Coronavirus	Airborne contamination from infected person	Players/Coaches	Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19	5	5	25	<ul style="list-style-type: none"> <li>Cover your mouth and nose with a tissue or your sleeve if you cough or sneeze (Do not use your hand)</li> <li>Dispose of used tissue in the bin and wash your hands immediately</li> <li>Maintain a 2m space between individuals.</li> <li>Keep conversations to a max of 15minutes</li> </ul> <p>Try to avoid close contact with people who are unwell.</p>	5	2	10	
Coronavirus	Contamination from	Players/Coaches	Increased rate of	5	5	25	Own equipment	5	2	10	





	contact with hard surfaces		<p>potential exposure to COVID-19.</p> <p>Increased rate of potential spread of COVID-19</p>				<ul style="list-style-type: none"> <li>gloves can be worn if wanted.</li> <li>Use hand sanitising gel thoroughly when gloves are removed</li> <li>Do not lend or allow others to handle your own equipment</li> </ul> <p>Loaned equipment</p> <ul style="list-style-type: none"> <li>Where possible equipment is not to be shared</li> <li>Where possible not contact of equipment with bare hands.</li> </ul> <p>Avoid contact with the mouth and face at all times</p>				
PPE Requirements	<p>Supply of specific equipment to ensure playing environment and player/coach safety.</p> <p>Using the equipment correctly to reduce risk of exposure.</p>	Players/Coaches	<p>Increased rate of potential exposure to COVID-19.</p> <p>Increased rate of potential spread of COVID-19</p>	5	5	25	<ul style="list-style-type: none"> <li>All players must have their own hand sanitising gel or wash to avoid sharing and an increased risk of contamination.</li> <li>Personal facemasks can be worn if required.</li> </ul>	5	2	10	



							<ul style="list-style-type: none"> <li>sanitising wipes and gel to be available for use.</li> </ul>				
Refreshment Breaks	<p>Players/coaches being within close proximity to each other.</p> <p>Players sharing drinks bottles.</p>	Players/Coaches	<p>Increased rate of potential exposure to COVID-19.</p> <p>Increased rate of potential spread of COVID-19</p>	5	5	25	<ul style="list-style-type: none"> <li>Refreshment breaks you must maintain social distancing measures.</li> <li>Water bottles are not to be shared.</li> </ul>	5	2	10	
Coaches briefings	Players/coaches being within close proximity to each other.	Players/Coaches	<p>Increased rate of potential exposure to COVID-19.</p> <p>Increased rate of potential spread of COVID-19</p>	5	5	25	<ul style="list-style-type: none"> <li>Social distancing of at least 2 metres between all players and coaches</li> <li>Pens, documents and all equipment must not be shared.</li> <li>Hand washing facilities must be readily available and accessible for delegates.</li> </ul>	5	2	10	
Practical Training [1]	Players/coaches being within close proximity to each other.	Players/Coaches	Increased rate of potential exposure to COVID-19.	5	5	25	<ul style="list-style-type: none"> <li>demonstrations of practice or training drill to be delivered as per standards</li> </ul>	5	2	10	



	Sharing of equipment – balls, cones, goal posts etc.		Increased rate of potential spread of COVID-19				and adjusted to ensure social distancing is maintained. <ul style="list-style-type: none"> <li>• training equipment should be sanitised prior to use.</li> <li>• Isolated areas for different drills to ensure social distancing is maintained.</li> </ul>				
Training Completion	Players/coaches being within close proximity to each other.  Equipment potentially contaminated following use.	Players/Coaches	Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19	5	5	25	<ul style="list-style-type: none"> <li>• No physical contact during cool down or completion of training (no handshakes, group photos etc).</li> <li>• All equipment to be wiped down and sanitised in preparation for next training session.</li> <li>• No changing room facilities to be used for showering or changing.</li> </ul>	5	2	10	




