

Terms and Conditions of Hire

GENERAL:

These terms and conditions are binding upon any individual, person, club or organisation hiring the Sports Hall, Gymnasium, Astro-turf, Football or Rugby grass pitches at the Tregib Sports Facilities, Bethlehem Road, Llandeilo (hereafter Sports Facilities, TSF or we).

The "hirer" in these regulations and conditions shall be the person or persons, club or organisation named on the booking form and shall include where appropriate all employees, agents or representatives of the hirer. The hirer must be over the age of 18 years (Parents or guardians of under 18's must sign on their behalf). The Sports Facilities may only be used for the purpose and period shown in the confirmation of booking.

No transfer of booking and no sub-booking is allowed.

Bookings made in advance are subject to the condition that the scale of charges in force on the date of the function will apply.

We reserve the right to amend or vary these conditions. A copy of these conditions (as amended from time to time) is available for viewing at the premises or on our website www.tregibsportsfacilities.co.uk. These conditions applicable to hiring are those in force at the time of hire.

FACILITIES:

General Hirers must be aware that the Sports Facilities are shared with others and cleaning is done by users and volunteers. **It is the responsibility of the hirer to ensure that the Sports Facilities are left in a clean and clear condition, ready for the next users.** Any equipment supplied to the hirer as part of the hire agreement must be left as found, and any damage reported to us as soon as is reasonably practicable. Hirers can access the Sports Hall store, with prior consent. Fire doors must be left clear at all times, and they must not be used unless in an emergency. Smoking is prohibited throughout the Sports Facilities.

Footwear Please note the Sports Hall has a specialist flooring and appropriate non marking indoor shoes should be worn at all times. On the artificial turf of the Astroturf, studs or blades cannot be worn as they would damage the surface. Suitable shoes are trainers or Astroturf shoes.

Catering No food or open drinks may be brought onto the Sports Facilities without prior consent. Please request this at the time of booking and guidelines will be given. Only drinks in non spill/sports cap plastic bottles should be used. Please dispose of any rubbish responsibly.

PAYMENT OF CHARGES:

Charges A list of charges for the use of the facilities may be obtained from the Booking Person or from the website: www.tregibsportsfacilities.co.uk. These are subject to change usually in August every year. The hirer will be responsible for obtaining up to date information.

Casual Hire Casual hire is deemed as being 'one off' or non frequent and non patterned bookings. Payment must be made at the booking stage. If the booking is made for some time ahead, (i.e., a period of three months or over in advance) the hirer is subject to a deposit of 20% and will be charged at the rate in force at the date of the function. The balance of payment must be paid no less than 24 hours before the event, or the facilities will not be made available to them. The deposit will also be forfeited under these circumstances. A £5 booking fee may also be levied on such occasions.

Block Bookings These are for booking a number of sessions which are managed through the booking calendar. Refunds may be made in the event of unforeseen non-availability of the facility. The full amount must be paid upon receipt of an invoice. Invoices will be sent out at the end of each Month.

INSURANCE:

Those hirers who are affiliated to National clubs or organisations must ensure they have relevant and valid (for the period of hire at least) insurance.

Non-affiliated clubs and those which are groups organised by individuals must decide whether they require insurances for the purpose of their activity.

In the case of any contact sport, or a sport which involves combat skills (such as fencing or any form of swordsmanship) insurances are mandatory.

CHILDREN AND YOUNG ADULTS:

Children (under 16) and young adults (16 and 17 year olds) are very welcome to use the Sports Facilities under the following conditions:

- all clubs which have children and/or young adults as members must hold insurance for injury and public liability, and provide a copy of their valid insurance certificate at the time of booking.
- that the hirer satisfies national legislation in relation to adult/child ratios for supervision purposes.
- that the hirer satisfies national legislation with issues surrounding child protection.
- that the hirer carries out an enhanced Criminal Records Bureau (CRB) check on all coaches, assistants and volunteers who will be involved in running sessions at the Sports Facilities.
- that the group leader notifies parents or carers of their insurance details.

SECURITY:

We will not be liable for any loss or damage to any article left on the premises, howsoever caused. No valuable personal effects should be brought onto the premises. Any lockers or shelves used must be emptied at the end of the facility hire period. Every attempt must be made by the hirer to ensure the well being of its group members for the duration of their visit. It is the hirer's responsibility to ensure all the group have vacated the area along with all belongings.

EMERGENCIES AND ACCIDENT INFORMATION:

All club/organised group hirers should have a named, trained first aider present at every session. There are no first aid facilities on site, and hirers are encouraged to bring their own first aid kits.

INJURY TO PERSONS AND DAMAGE TO PROPERTY:

We will not in any circumstances be responsible for injury to persons (except in the case of negligence by TSF) or any damage to or loss of goods or property brought onto the premises by the hirer or persons attending any meeting, function or event therein.

Damage to Property The hirer shall be liable on demand for any damage to the premises or the fixtures, fittings, furniture and any articles belonging to TSF and caused by his/her use of the premises. The cost of such damage shall be assessed by an appointed loss adjuster or maintenance company whose decision thereon shall be final.

CANCELLATION OF BOOKINGS:

TSF reserves the right to refuse any bookings with explanation and to cancel any bookings upon reasonable grounds. In the event of cancellation by TSF, its representative will give written notice to the hirer if practicable and any fees or deposits already paid will be refunded, or alternative dates may be offered.

In particular hirers must note that on occasion facilities may be unavailable due to the need for repair, or for safety reasons, and whilst TSF seek to give notice, it may not always be practicable to give a reasonable period, or in some cases, any advance notice.

In the event of a booking being cancelled by the hirer, at least 24 hours notice should be given to TSF. If necessary cancellations can be notified at time of invoice receipt, although earlier would be preferable.

COMPLIANCE WITH CONDITIONS:

The hirer shall be responsible for ensuring that these conditions are noted, observed and followed.

Thank You
Tregib Sports Facilities Ltd.
(October 2016)

CYFLEUSTERAU CHWARAEON



TREGIB
SPORTS FACILITIES

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